



## Swimming Pool/Hot Pool - Risk Analysis and Management

Risk Analysis		Management				
Hazard/Harm	Risk severity (Initial)	Control (Eliminate/Minimise)	Action	Risk severity (residual)	SOP	Accepted
Condition: drowning in the pool	20	M	Supervised activity of a min age of 16 yrs who can swim Make sure that all pool gates remain closed and are never propped open On monthly checks to check all entrances for self-close	5	1 Activity Supervisor to 12 participants Supervisor to be 16 years old or over and able to swim Direct supervision for swimmers who cannot swim and cannot touch the pool floor Keep pool gates closed	Yes
Condition: shallow pool (1.2 meter deep pool)	15	M	Supervised activity Keep pool gates closed Show depth	5	Caution: Pool is 0.9-1.2m deep Keep pool gates closed No Bombing/Diving	Yes
Security: Entrances/Exits to Pool Area	15	E	Keep pool gates closed.	1	Keep pool gates closed Keep all other potential exits or entrances locked.	Yes
People: Poor supervision	12	M	Signed off and checked during use	4	1 Activity Supervisor to 12 participants Supervisor to be 16 years old or over and able to swim Direct supervision for swimmers who cannot swim and cannot touch the pool floor Lights must be on after dark	Yes
Environment: Natural Hazard	10	M	Wear hats/sunscreen CYC Staff to be aware of changing conditions and not use in severe weather events	2	Be aware of sunburn risk and apply sunscreen when appropriate Use shade provided	Yes
Environment: Slippery ground	9	M	No running in pool area	6	No running in pool area	Yes
People: Misuse of equipment	8	E	Supervised activity	5	No Bombing/Diving Wear proper swimwear Use suitable pool equipment only Use pool inflatables at your own risk, care should be taken where needed as per inflatable	Yes
People: Impairment of Supervisor	8	E	CYC Staff to look out for signs of impairment	3	-	Yes

Reviewed Jan 2026



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Equipment: Area and Pool quality	5	M	Be clean before entering the pool Regular testing, treatment, and cleaning of pool to be maintained by trained CYC staff	1	Be clean before entering the pool	Yes
<b>Emergency procedures</b> Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable.						
<b>Equipment</b>			Pool Suitable pool equipment			
<b>Competencies for Activity Sign Off</b>			<ul style="list-style-type: none"><li>• Be 16 years old or over and able to swim</li><li>• Be able to manage a group of participants 1:12</li><li>• Follow the Activity Instructions</li><li>• Actively supervising the participants</li><li>• Looking out for unsafe actions</li><li>• Know where to get help/locate CYC Staff or group organizers</li></ul>			
<b>Final decision on implementing activity</b>			<b>ACCEPTED by CYC Director</b>			
<b>Comments</b> Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed. CYC reserve the right to close this activity.						